

Name of meeting: **Annual Council**
 Date: **22 May 2013**

Title of report: **Dates/Times/Venues of Council Meetings - 2013/14**

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan ?	No
Is it eligible for "call in" by Scrutiny ?	No, as it is a decision for Council
Date signed off by <u>Director</u> & name	10 May 2013, David Smith, Director of Resources
Is it signed off by the Director of Resources?	No financial implications
Is it signed off by the Acting Assistant Director - Legal & Governance?	No legal implications
Cabinet member portfolio	Resources (Councillors Pandor and Sheard)

Electoral [wards](#) affected: **All**

Ward councillors consulted: **Not applicable**

Public or private: **Public**

1. Purpose of report

To recommend dates, times and venues of Council meetings in 2013/14.

2. Key points

Corporate Governance and Audit Committee, as a meeting held on 10 May 2013, proposed the following dates/times/venues:

Wednesday 10 July 2013 -Ordinary Meeting (Huddersfield Town Hall) -
 Holding Executive to Account

Wednesday 11 September 2013	-Ordinary Meeting (Huddersfield Town Hall) - Key Discussion/Scrutiny
Wednesday 23 October 2013	-Ordinary Meeting (Huddersfield Town Hall) - Holding Executive to Account
Wednesday 04 December 2013	-Ordinary Meeting (Huddersfield Town Hall) - Holding Executive to Account
Wednesday 15 January 2014	-Ordinary Meeting (Huddersfield Town Hall) - Key Discussion/Scrutiny
Wednesday 19 February 2014	-Budget Council Meeting (Huddersfield Town Hall)
Wednesday 19 March 2014	-Ordinary Meeting (Huddersfield Town Hall) - Holding Executive to Account
Wednesday 11 June 2014	-Annual Meeting (Huddersfield Town Hall)

Ordinary Meetings of the Council to commence at 5.00 pm under Council Procedure Rule 2(3).

The Budget Meeting to commence at 5.00 pm under Council Procedure Rule 3.

The Annual Meeting to commence at 1.00 pm under Council Procedure Rule 1(1). NB. This normally takes place 3 weeks after the local elections which, on this occasion, will most likely be on 22 May 2014 to coincide with the expected date for the European elections.

3. Implications for the Council

None.

4. Consultees and their opinions

Group Leaders, the consensus being for no change from the times and cycle last year.

5. Next steps

Following approval of the programme of meetings, arrangements will be made for the appropriate accommodation.

6. Officer recommendations and reasons

That, in accordance with the decision of Corporate Governance and Audit Committee on 10 May 2013:-

- (i) Annual Council meeting be recommended to approve the programme of ordinary meetings of the Council in 2013/14, as set out in the submitted report, in accordance with Council Procedure Rule 2(3).

- (ii) Annual Council meeting be recommended to agree that the “Budget” Council meeting be held on 19 February 2014 at 5.00 pm and that the provisions of Council Procedure Rule 3 should apply to this meeting.
- (iii) Annual Council meeting be recommended to note the provisional date of the Annual meeting for the Municipal Year 2014/15, namely 11 June 2014, under the provisions of Council Procedure Rule 1(1).

7. Cabinet portfolio holder recommendation

Not applicable

8. Contact officer and relevant papers

Adrian Johnson, Governance Officer, 01484 221712
Email: adrian.johnson@kirklees.gov.uk

Background Papers: None

10. Assistant director responsible

Vanessa Redfern, Acting Assistant Director, Legal Governance and Monitoring.

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10 May 2012